



**The College Readiness Coach is currently**

***Distributing Passes*** ( \_\_\_ / \_\_\_ / \_\_\_ )

**Will be back at the office in:**

\_\_\_\_\_ **5 min.**    \_\_\_\_\_ **10 min.**    \_\_\_\_\_ **15 min.**

**Time left work station: \_\_\_\_\_:\_\_\_\_\_**



**The College Readiness Coach is currently**

*Meeting w/ Students in Classrooms* ( \_\_\_ / \_\_\_ / \_\_\_ )

**Rooms:** \_\_\_\_\_

**Will be away from work station:**

\_\_\_ : \_\_\_ - \_\_\_ : \_\_\_