

Cal-SOAP CRC Sign In and Out Log

CRC Last Name, First Name

School Site

Site Supervisor Last Name, First Name

	Date	Time In	Time Out	Hour(s)	Site Supervisor Initials (<i>Mandatory</i>)	Date Signed
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Note 1: *Please keep a copy at the school site for Cal-SOAP auditing. Turn in a copy to the Cal-SOAP office at the end of the year for review. Multiple CRCs can use one copy for the same high school site.*

Note 2: *All CRCs must also sign in and out at the main office of their school site for any visit, as per district policy.*